



Capabilities Statement – CAGE: 5LHE8 / DUNS: 831319665
POC/CEO: Kevin Grimes, MBA, PMP / kevin@cfolinternational.com / (404) 209-8959

GSA Schedule / GSA Contract Number	Purpose	Date Expires	Awarded
Schedule 00 CORP / GS-00F-110CA	MOBIS 874 / FABS 520 / IT 70 / HR 738X	8/31/2031	9/1/2011

**** Active Certifications/Designations: **HUBZone** / **SDVOSB** / **8(a)** – Through 2025 (Direct Award Eligible)**

Project Summaries

- a) **VA/VHA (Headquarters, DC) – Agencies/Programs: Dept of VA Manpower Management Office (MMO)**
 - 1. Job Classification –Evaluate and review positions to determine the proper Series/Title/Grade
 - 2. PDs and Functional Statements for VHA Occupations to include Title 5, Title 38, Title 38 Hybrid

- b) **CDC (Atlanta, GA) – Agencies/Programs: Office of Public Health Genomics (OPHG)**
 - 1. Statistical Analysis & Complex Sciences
 - 2. Website development, document control, and website maintenance
 - 3. Genomic Research including scientific, consultative, technical, and program analysis assistance to the CDC
 - 4. Expand, enhance, and contribute to the Public Health Genomics Knowledge Base (PHGKB)

- c) **GSA Headquarters/NRC/Region 7 (Washington, DC/Fort Worth, TX) – Agencies/Programs: Office of Human Resources Management (OHRM)**
 - 1. Job Classification –Evaluate and review positions to determine the proper Series/Title/Grade
 - 2. Recruiting and Staffing Support – (USAJOBS, vacancy announcements, job postings, position descriptions)
 - 3. HR Admin Support: SF-52 processing, benefits processing, employee orientations
 - 4. Employee Labor Relations:- 5CFR752 and Adverse Actions Support
 - 5. Workforce Analytics – Tableau Support and metrics generation
 - 6. Compensation Analysis – Perform an audit of the GSA’s workers compensation insurance program

- d) **Veterans Administration (Denver, CO) – Agencies/Programs: Eastern Colorado Health System (ECHS)**
 - 1. Recruiting and Staffing Support – (Title 38 Hybrid & Title 5 positions)
 - 2. HR Admin Support: SF-52 processing, benefits processing, employee orientations

- e) **USDA (Arkansas / 14 Locations) – Agencies/Programs: Natural Resources Conservation Service (NRCS)**
 - 1. Farm Bill Act – Program Administrative Support
 - 2. Farm Bill Act – Program Support Specialists (Soil Conservation)

- f) **Reeves & Associates Inc. (Atlanta, GA) – Agencies/Programs: Office of the Associate Director for Communication (OADC), Office of Surveillance, Epidemiology and Laboratory Services at the Centers for Disease Control (CDC)**
 - 1. CDC Staff Support & Staff Augmentation
 - 2. Program/Project Management Support of PMO Functions

- g) **U.S. Army National Guard (Cranston, RI) – Agencies/Programs: Rhode Island Army National Guard**
 - 1. Environmental Technical Support Service
 - 2. Environmental monitoring, technical review and guidance, environmental compliance, and project reporting

- h) **General Services Administration (Atlanta, GA) – Agencies/Programs: GSA Region 4**
 - 1. Develop and Conduct an Executive & Leadership Coaching Program
 - 2. Coach and develop GSA Senior Level Executives, supervisors, and high potential employees

- i) **Oakland University (Rochester, MI) – Agencies/Programs: DARPA Technology Office**
 - 1. Advanced Technology & BioMedical Program Research
 - 2. Program Support / Administrative /Financial / Records Management
 - 3. Data Mining and Data Analytics

NAICS CODES – Products & Services Offered by CFO Leasing, Inc.	
541219 - Other Accounting Services	541618 - Other Management Consulting Services
541430 - Graphic Design Services	541620 - Environmental Consulting Services
541490 - Other Specialized Design Services	541690 - Other Scientific & Technical Consulting Services
541511 - Custom Computer Programming Services	561110 - Office Administrative Services
541512 - Computer Systems Design Services	561210 - Facilities Support Services
541513 - Computer Facilities Management Services	561320 - Temporary Help Services
541519 - Other Computer Related Services	561330 - Professional Employer Organizations
541611 - Administrative & General Management Consulting Services	611420 - Computer Training
541612 - Human Resources Consulting Services	611430 - Professional & Management Development Training