



**Capabilities Statement – CAGE: 5LHE8 / DUNS: 831319665**  
**POC: Kevin Grimes, CEO / [kevin@cfolinternational.com](mailto:kevin@cfolinternational.com) / (404) 209-8959**

GSA Schedule / GSA Contract Number	Purpose	Date Expires	Awarded
Schedule 00 CORP / GS-00F-110CA	MOBIS 874 / FABS 520 / IT 70 / HR 738X	8/31/2031	9/1/2011

**\*\* Active Certifications/Designations: **HUBZone** / **SDVOSB** / **8(a)** – Through 2024 (Sole Source Eligible)**

**Project Summaries – (All Prime Contracts)**

- a) **CDC (Atlanta, GA) – Agencies/Programs: Office of Public Health Genomics (OPHG)**
  - 1. Genomic Research including scientific, consultative, technical, and program analysis assistance to the CDC
  - 2. Expand, enhance, and contribute to the Public Health Genomics Knowledge Base (PHGKB)
  - 3. Develop, Implement, and evaluate OPHG Tier 1 genomic applications to save lives

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- b) **Reeves & Associates Inc. (Atlanta, GA) – Agencies/Programs: Office of the Associate Director for Communication (OADC), Office of Surveillance, Epidemiology and Laboratory Services at the Centers for Disease Control (CDC)**
  - 1. CDC Staff Support & Staff Augmentation
  - 2. Administrative & Clerical Support
  - 3. Program/Project Management Support of PMO Functions

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- c) **USDA (Arkansas / 14 Locations) – Agencies/Programs: Natural Resources Conservation Service (NRCS)**
  - 1. Farm Bill Act – Program Support Specialists (Soil Conservation)
  - 2. Farm Bill Act – Program Administrative Support

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- d) **GSA Headquarters/NRC/Region 7 (Washington, DC/Fort Worth, TX) – Agencies/Programs: Office of Human Resources Management (OHRM)**
  - 1. Recruiting and Staffing Support – (USAJOBS, vacancy announcements, job postings, position descriptions)
  - 2. HR Admin Support: SF-52 processing, benefits processing, employee orientations
  - 3. Employee Labor Relations:- 5CFR752 and Adverse Actions Support
  - 4. Workforce Analytics – Tableau Support and metrics generation
  - 5. Compensation Analysis – Perform an audit of the GSA’s workers compensation insurance program
  - 6. Job Classification –Evaluate and review positions to determine the proper Series/Title/Grade

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- e) **U.S. Army National Guard (Cranston, RI) – Agencies/Programs: Rhode Island Army National Guard**
  - 1. Environmental Technical Support Service
  - 2. Environmental monitoring, technical review and guidance, environmental compliance, and project reporting

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- f) **Veterans Administration (Denver, CO) – Agencies/Programs: Eastern Colorado Health System (ECHS)**
  - 1. Recruiting and Staffing Support – (Title 38 Hybrid & Title 5 positions)
  - 2. Staffing a newly build VA Hospital in Eastern Colorado

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- g) **General Services Administration (Atlanta, GA) – Agencies/Programs: GSA Region 4**
  - 1. Develop and Conduct an Executive & Leadership Coaching Program
  - 2. Coach and develop GSA Senior Level Executives, supervisors, and high potential employees

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- h) **Oakland University (Rochester, MI) – Agencies/Programs: DARPA Technology Office**
  - 1. Advanced Technology & BioMedical Program Research
  - 2. Program Support / Administrative /Financial / Records Management
  - 3. Research & Grant Office Support
  - 4. Data Mining and Data Analytics

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- i) **The Contracting Education Academy (Atlanta, GA) – Agencies/Programs: Defense Acquisition University (DAU)**
  - 1. Training – DAWIA/FAC-C Level course development, curriculum review, program design
  - 2. Training – In classroom facilitation services and instructors for DAU approved courses

NAICS CODES – Products & Services Offered by CFO Leasing, Inc.	
541219 - Other Accounting Services	541618 - Other Management Consulting Services
541430 - Graphic Design Services	541620 - Environmental Consulting Services
541490 - Other Specialized Design Services	541690 - Other Scientific & Technical Consulting Services
541511 - Custom Computer Programming Services	561110 - Office Administrative Services
541512 - Computer Systems Design Services	561210 - Facilities Support Services
541513 - Computer Facilities Management Services	561320 - Temporary Help Services
541519 - Other Computer Related Services	561330 - Professional Employer Organizations
541611 - Administrative & General Management Consulting Services	611420 - Computer Training
541612 - Human Resources Consulting Services	611430 - Professional & Management Development Training